

Licensing Committee

05 December 2018



Title	Statement of Licensing Policy 2019 – 2024 – Key Decision		
Purpose of the report	To make a recommendation to Council on a Key Decision		
Report Author	Rob Thomas		
Cabinet Member	Councillor Daxa Patel	Confidential	No
Corporate Priority	This item is not in the current list of Corporate priorities but still requires a Cabinet decision		
Recommendations	Licensing Committee is asked to recommend the revised Statement of Licensing Policy 2019 – 2024 to Council for adoption.		
Reason for Recommendation	Statutory requirement under the Licensing Act 2003.		

1. Key issues

- 1.1 Spelthorne must review its Statement of Licensing Policy at least every three years under section 5 of the Licensing Act 2003. The current policy will therefore need to be revised this year.
- 1.2 The Licensing Committee agreed a draft revised policy for consultation on 31 October 2018. Consultation took place between 1 November 2018 and 29 November 2018 with stakeholders affected by licensable activities. There is discretion to consult more widely and the list of organisations and groups that have been consulted are contained in Annex 2 of the draft policy.
- 1.3 One response to the consultation was received from Surrey Police (**attached as Appendix A**). The Council's licensing department consider that the suggestions contained within, tie in with section 24.2 on the draft version of the policy, which relates to major festivals. It therefore suggests that the wording supplied by Surrey Police is integrated as an additional point, positioned immediately following this section of the document.

2. Options analysis and proposal

- 2.1 The preferred option is for Licensing Committee to recommend the policy to Council for its adoption subject to the above, in accordance with the timetable set out in this report.
- 2.2 There is an option for the Licensing Committee to either amend the proposed policy or reject it and propose its own version of a policy. However, the existing policy has served us well and reflects best practice and Central Government guidance. The newly amended version of the policy also takes into account recent changes to legislation.

2.3 Licensing Committee is asked to recommend approval of the revised Statement of Licensing Policy 2019 – 2024 to Council.

3. Financial implications.

3.1 The costs of revising the policy and the consultation exercise will be met within existing budgets.

4. Other considerations

4.1 In revising the policy and conducting the required consultation, the Council will meet the requirements of the 2003 Act.

4.2 There are no current proposals to change the fee structure under the 2003 Act, because only Central Government have this authority.

5. Timetable for implementation

5.1 The legislative framework requires that Spelthorne's Statement of Licensing Policy be reviewed. Any revisions will be subject to the approval of Council in December 2018.

5.2 The proposed timetable is as follows:

- Report to Licensing Committee on 5 December 2018 to seek a recommendation to adopt a final proposed policy.
- Recommendation to Council on 13 December 2018 to adopt the final proposed policy.
- Publish updated policy and add to Spelthorne's website in January 2019.

Background papers: There are none

Appendices:

Appendix A response from Surrey Police, received on 20 November 2018

Appendix B Draft revised Statement of Licensing Policy 2019-2024